

CAOAC Executive Meeting - March 3, 2026

Meeting Start – 8:08pm

Attendees – Jim Chalmers, Ernest Biktimirov, Ann-Marie Towell, Keith Davy, Cathy Cope, Cindy Barrett

Absent - Jason Reding

- The Executive discussed plans for a General Meeting to be held in late April 2026. The meeting will include:
 - Presentation on proposed bylaw amendments
 - Introduction of Bob Wright. Vote on appointing Bob Wright as Chair of the Election Committee
 - Announcement of the Annual Meeting and Executive Elections, tentatively planned for late May or early June

- Auction Scheduling guidelines
The Executive reviewed a draft Auction Scheduling Guideline document prepared by Ernest. The guidelines are intended to help clubs avoid scheduling conflicts and encourage communication between clubs when planning auctions, brought forth by Peel Representative.

Key points include:

- A recommended minimum distance of 200 km between auctions
- A recommended minimum separation of five days
- Clubs may schedule auctions up to 12 months in advance (July 1 – June 30 cycle)

The draft guidelines will be circulated to member clubs for review and presented for approval at the upcoming General Meeting. Ernest to send the document to Cindy for circulation amongst clubs.

- Proposed Bylaw Amendments
The Executive reviewed proposed bylaw revisions related to:
 - Treasurer duties
 - Election procedures
 - Webmaster responsibilities
 - Registered office location

The proposed bylaw amendments will be circulated to member clubs and presented for approval at a General Meeting. Keith Davy raised the possibility of combining the Recording Secretary and Corresponding Secretary roles into a single Secretary position, asked for roles to be defined. After discussion, the Executive agreed to leave the current structure unchanged at this time. Keith may bring forward a

motion at the General Meeting for membership consideration to combine secretary roles in order to open a new position that can bring clubs together across Canada.

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- The Executive reviewed proposed updates to election procedures, including:
 - Establishment of an independent election steering committee
 - 60-day nomination period, closing 14 days prior to the Annual Meeting
 - Voting limited to member clubs in good standing

These changes will be included in the proposed bylaw amendments.

The Executive agreed to revise the by-law wording regarding the registered office to state that it is located in the Province of Ontario.

The meeting concluded following completion of by-law review.

Adjournment: 9:16pm